

**TOWN OF SAUKVILLE
TOWN BOARD MEETING
MINUTES
AUGUST 16, 2011**

1. Call to Order/Attendance

Chairman Jobs called the meeting to order at 7:00 p.m.

Present: Chairman Barb Jobs, Supervisors Kate Smallish and Curt Rutkowski, Treasurer Gloria Arredondo, Clerk Chris Lear and Constable Steve Golec.

Also present: Erhard Jobs, Rita Pavlik, Tom Ravn, William Parnitzki, Lori Paulus, Albin and Violet Vande Boom, Mary Bell, Marvin Hoffman, Jeff Opitz, Jeff Preder, Shirley Mohr, Jerome Roweckle and Jerome Dietrich.

2. Pledge of allegiance

3. Public Notice:

Chairman Jobs read the following notice: This meeting has been given public notice in accordance with Sections 19.83 and 19.84 of the Wisconsin Statutes, to apprise the public and news media of the subject matters.

4. Approval of the minutes of the July 19, 2011 Town Board meeting

Motion by Rutkowski, second by Smallish to approve the minutes of the July 19, 2011 Town Board meeting. Motion carried unanimously.

5. Discussion/action on the need to upgrade the office software to Microsoft Office Professional (\$346.04) or Microsoft Office Standard (\$254.89) per license

According to an email received from John Buhler, Director of Ozaukee County Technology Resources Director, a planned upgrade to the County server platform may cause a negative impact in Outlook response time on any personal computer running Office 2003. He is suggesting we consider upgrading to at least Office 2007. Clerk Lear informed the Board our Accountant Julie Irish expressed some concern at the aging computers in Town Hall. A recent upgrade in Quickbooks required we add memory to the Treasurer's computer. As computers age, they become less compatible for running newer software, resulting in slower operation and the outside possibility of a computer malfunction. After discussion, the Board decided the Microsoft Office Standard version was our best option and that this could wait until fiscal 2012.

6. Discussion/action on the possibility of doing stop gap repairs, before winter, to the north area portion of the Town Hall roof, estimated cost \$530.00

Tom Ravn informed the Board the section of Town Hall roof needing repair in about 12 seams was first installed 21 years ago in 1992. The proposed repair is a "bare bones" repair to get us by. Motion by Smallish, second by Rutkowski to approve the quote and proceed with the repairs. Motion carried unanimously.

7. Hear a presentation from Andrew Struck Ozaukee Planning and Parks Director regarding the town's participation in the new State of Wisconsin Farmland Preservation Program that begins January 2012 and seek input from the town landowners of their interest in participating in this new program

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Andrew Struck, Director of Planning and Parks, and Nicole Sidoff, County Extension Resource Agent presented to the Board and audience. The Working Lands Initiative was passed as part of the 2009 - 2011 State Budget. Many counties had outdated Farmland Preservation Plans (FLP). The new legislation required Counties to update their FLPs. The fastest developing counties in the State (including Ozaukee County) were required to update their FLPs first. The new state law essentially rewrote the old Farmland Preservation law. There are 4 programs now: 1. Preservation and Planning Grants, 2. Farmland Tax Credit Program, 3. New Agricultural Enterprise Areas, and 4. Purchase of Agricultural & Conservation Easements (PACE). FPA must fall under an established farmland protection land use in the Comprehensive Plan. If a property owner is currently receiving tax credits, they will lose them if they don't update to this new program. No currently defined area in the Town of Saukville would qualify for the FTC credits. Mary Bell asked what the Town's position is at this time. Chairman Jobs responded she has attended many meetings on this and has spoken with many farmers about it. To date, there has been not interest expressed to her. Mr. Struck said the County is looking to get an answer from the Town of Saukville and is ready to work with the town. Board members decided by consensus to allow property owners until September 1, 2011 to notify the Town in writing, of their intent to participate. Chairman Jobs requested that interested participants include their name, address, telephone number, tax key number of the parcel to be considered along with the acreage of the parcel.

8. Town Hall

a. Office Report – Clerk

Clerk Lear highlighted his written report, noting the future impact on our budget from the recently enacted State Budget.

b. Website Report

Supervisor Rutkowski noted that the website is currently up-to-date and running well.

c. Chairman's Report/Correspondence

1. Update on the Cedar Sauk Road/Town of Cedarburg "bridge issue"

Chairman Jobs provided a copy of the proposed joint maintenance agreement for Cedar Sauk Road.

2. Discussion/action on approving an agreement with Graef-USA Inc. for professional services for Load Rating the Cedar Sauk Road Bridge, Structure No. P-45-0907

Motion by Smallish, second by Rutkowski to approve the agreement for professional services with Graef-USA Inc. Motion carried unanimously.

9. Financial Reports

a. Treasurer's account balances report

Treasurer Arredondo reported account balances at \$238,476.81.

b. Clerk's budget status report

Clerk Lear report most accounts well within the 2011 Budget.

c. Review and approval of claims

Motion by Rutkowski, second by Smallish to approve the Treasurer's and Clerk's reports and approve claims in the amount of \$92,572.89. Motion carried unanimously.

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10. Town Constable's Report

No report.

11. Items from the floor

Resident Jeff Opitz asked when the Town was going to mow shoulders and ditches. Chairman Jobs responded the Board has directed Ozaukee County Highway Department to mow, shoulder and ditches, in September and that certain roads will be mowed first, according to an established priority list, until the budget of \$8,500 is exhausted

Resident Marvin Hoffmann asked if Ozaukee County still does patrol work on the roads. He said there is a large pothole on Knollwood Road, west of Bluegoose Road. Chairman Jobs agreed to look into this.

12. Adjournment

Motion by Smallish, second by Rutkowski to adjourn. Motion carried unanimously. The meeting adjourned at 9:25 p.m.

Respectfully submitted,
Christopher B. Lear, Clerk