

**TOWN OF SAUKVILLE
TOWN BOARD MEETING
MINUTES
APRIL 19, 2011**

1. Call to Order/Attendance

Chairman Jobs called the meeting to order at 7:00 p.m.

Present: Chairman Barb Jobs, Supervisors Smallish and Rutkowski, Treasurer Gloria Arredondo

Also present: Clerk Chris Lear, Al and Rita Hospel, Erhard Jobs and Chris Ford.

2. Pledge of allegiance

3. Public Notice

Chairman Jobs read the following notice: This meeting has been given public notice in accordance with Sections 19.83 and 19.84 of the Wisconsin Statutes, to apprise the public and news media of the subject matters.

4. Approval of the minutes of the March 15, 2011 Town Board meeting and the November 15, 2010 Public Hearing on the Proposed 2011 Budget and Special Town meeting minutes

Motion by Rutkowski, second by Smallish to approve the minutes of the March 15, 2011 Town Board meeting and the November 15, 2010 Public Hearing on the Proposed 2011 Budget and Special Town meeting minutes. Motion carried unanimously.

5. Discussion/action on the recommendation for approval from the Plan Commission to the Town Board of the request for a division of the property located at 4351 Highway KK, tax key #08-012-04000-00, 62.02 acres, A2 Zoning District, to divide off 5 acres including the house and outbuildings, requested by Trustee Donald Vetter of the Verla Vetter Family Trust

Chairman Jobs informed the Board the Vettters do not have their final Certified Survey Map completed, and so this item will need to be held over to the May 17, 2011 meeting.

6. Discussion/action on the recommendation of approval from the Plan Commission to the Town Board of the request for a division of 30 acres adjacent to Knollwood Village Subdivision, tax key #08-0190900200, A1 Zoning District, to divide into 4 lots of 5 acres or more each by extending Tamarack Trail for access to three lots and one access off of Knollwood Road requested by owners Aloys and Rita Hospel

Chairman Jobs read the agenda declaration. Motion by Smallish, second by Rutkowski to approve the proposed land division as presented. Motion carried unanimously.

7. Discussion/action on the notification from Ozaukee County that the Town is responsible for maintenance and any future repairs and replacement of the bridge located on Cedar Sauk Road, previously assigned to Town of Cedarburg since 1965

Chairman Jobs proposed a meeting with Mark Banton, Ozaukee County Surveyor and Construction Superintendent to discuss this matter. This meeting should include Clerk Lear and Town of Cedarburg officials. The purpose of the meeting would be to determine ownership. Supervisor Rutkowski stated he looked at the bridge and found the concrete to be in good shape, however, the south side railing appears to need some attention. By consensus the Board decided to pursue ownership status through the Town Chairman.

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- 8. Discussion/action on the recommendation by the Town Chairman to re-appoint Supervisor Kate Smallish (2 year term), Gloria Arredondo (1 year term), Ginny Pierson (3 year term) and Todd Korb (3 year term) to the Plan Commission**
Chairman Jobs read the agenda declaration. Motion by Rutkowski, second by Smallish to approve the recommended appointments. Motion carried unanimously.
- 9. Discussion/action on the recommendation by the Town Chairman to re-appoint Al Heon (2 year term), and appoint Chris Ford (2 year term) to Board of Review**
Motion by Rutkowski, second by Smallish to approve the recommended appointments, noting that Al Heon is an Alternate. Motion carried unanimously.
- 10. Town Hall**
- a. Office Report – Clerk**
Clerk Lear reported that in addition to normal business, his office is preparing for the May 3rd Special Election and the 2010 Recycling Report.
 - b. Website Report**
Supervisor Rutkowski reported he made several changes to information on the website. The site should be current now, with the exception of older agendas and minutes those are not available electronically and need to be scanned from paper documents.
 - c. Chairman’s Report/Correspondence**
Chairman Jobs reported that at the Annual Town Meeting a motion was approved to pursue cutting ditches in the Town and look at road maintenance by a private business, for a comparison with Ozaukee County. Chairman Jobs asked Supervisor Rutkowski to lead this effort. She also stated the Town needs to study the cost of billing from the County. Rutkowski asked Clerk Lear to look at historical costs associated with a double cut on Town ditches. Chairman Jobs distributed a New Elected Officials seminar flyer.
- 11. Financial Reports**
- a. Treasurer’s account balances report**
Treasurer Arredondo reported a balance on hand of \$323,773.71.
 - b. Clerk’s budget status report**
Clerk Lear reported that all accounts except for Snowplowing for Town Hall are in balance.
 - c. Review and approval of claims**
Motion by Rutkowski, second by Smallish to approve the Treasurers and Clerks reports and pay claims of \$56,959.08. Motion carried unanimously.
- 12. Town Constable’s Report - No report.**
- 13. Items from the floor**
Chris Ford thanked the Board for appointing him to serve on the Board of Review. Rutkowski asked to be compensated for the 14 tires he recently hauled to recycling.
- 14. Adjournment**
Motion by Rutkowski, second by Smallish to adjourn. Motion carried unanimously. The meeting adjourned at 8:02 p.m.

Respectfully submitted,
Christopher B. Lear, Clerk