

**Town of Saukville  
TOWN BOARD MINUTES  
November 16, 2010**

**1. Pledge of Allegiance**

**2. Call to Order/Attendance**

Chairman Jobs called the meeting to order at 7:00 p.m. and read the following notice:

This meeting has been given public notice in accordance with Sections 19.83 and 19.84 of the Wisconsin Statutes, to apprise the public and news media of the subject matters.

**Present:** Chairman Jobs, Supervisors Smallish and Rutkowski and Clerk Lear. Constable Golec excused.

**Also present:** Rita Pavlik, Erhard Jobs, Bonnie Schaefer, Don and Millie Bloecher, Darryl Habeck, Marvin Hoffman, Gloria Arredondo, Julie Irish, John Jaeger and Mark Jaeger of the Ozaukee Press.

**3. Approval of the minutes of the October 14 Budget Workshop, the October 19, 2010 Town Board meeting, the November 4, 2010 Special Town Board Meeting and the November 9, 2010 Special Town Board Meeting.**

Motion by Rutkowski, second by Smallish to approve the minutes of the October 14, 2010 Budget Workshop; the October 19, 2010 Town Board meeting, with one spelling correction, that of Supervisor Rutkowski's name under Item #5; the November 4, 2010 Special Town Board Meeting; and the November 9, 2010 Special Town Board Meeting. Motion carried unanimously.

**4. Discussion/action on the recommendation from the Plan Commission for approval of the request for a Conditional Use Permit to allow accessory structures totaling over 2,500 square feet in size, to house animal pens/stalls, and agricultural storage in an A-4 Rural Countryside zoning district, 19.24 acres at 2658 Highway I, tax key number 08-034-10-004.00, brought by property owners Dave and Kathy Schwengel**

Chairman Jobs read the agenda declaration. Jobs explained the need for a Conditional Use Permit. The Schwengels decided to keep one of the storage buildings they had previously wanted to demolish. This would have put them over the 2,500 sq. ft. limit on accessory structures, so the need for this Conditional Use Permit. Motion by Smallish, second by Rutkowski to approve the Conditional Use Permit as recommended by the Plan Commission. Motion carried unanimously.

**5. Discussion/action on the request for an operator's license made by Henry J. Pritzlaff (Saukville Gun Club).**

Motion by Rutkowski, second by Smallish to grant an Operator's License to Henry J. Pritzlaff. Motion carried unanimously.

**6. Discussion only on a digital video security proposal**

Chairman Jobs stated copies of the proposal are available and that Board members should be prepared to act on this at some time in the future.

**7. Discussion/action on a citizen unauthorized recordation of a land division, 2.02 acres, and the creation of a new tax parcel number**

Chairman Jobs stated that Assessor Don Peters brought this land division to her attention. The division took place and was recorded at the Ozaukee County Register of Deeds office. Register of Deeds Ron Voigt told Chairman Jobs that he has no jurisdiction to stop a land division, regardless of whether it has Town Board approval. The matter was referred to the Town Attorney.

**8. Discussion/action on the Assessor's Contract for 2011 in the amount of \$11,400.00.**

Motion by Smallish, second by Rutkowski to approve the agreement for 2011 Town Assessor services by Don Peters Assessment Services in the amount of \$11,200.00. Motion carried unanimously.

**9. Discussion/action to appoint, interim, a suitable person to discharge the duties of the Treasurer's Office due to the resignation/retirement of the elected Treasurer**

Chairman Jobs stated that with the retirement of former Treasurer Kay Danielson, the Town needs to appoint an Interim Treasurer. She reviewed State Statutes on the matter and recommends the Town Board appoint Julie Irish of Bottom Line Accounting to the position until a new Treasurer is elected. She pointed out that Julie has shown herself to be very competent at helping Clerk Lear and the Town with monthly financials, payroll and tax reporting activities. Supervisor Rutkowski stated he feels the Town should consider whether combining the offices of Treasurer and Clerk would be beneficial. Motion by Smallish, second by Rutkowski to appoint Julie Irish as Interim Town Treasurer. Motion carried unanimously.

**10. Discussion /action on documents received from Payne and Dolan Inc. regarding the third and last conveyance of quarry property by Payne and Dolan, Inc. to the Town**

Chairman Jobs referenced the three documents received from Attorney Steve Castner on behalf of his client Payne & Dolan. They are a Quit Claim Deed, Conservation Easement and Land Donation Agreement. She read from the May 18, 2004 Town Board Minutes regarding the Payne and Dolan property. Chairman Jobs is concerned about the restrictive requirements of the agreement, the unspecified tax deduction granted to Payne & Dolan and to the suggestion the Town would purchase current County land at a "bargain price." Smallish questioned the lack of foresight to establish a fund to save for the purchase of adjoining land. Chairman Jobs stated this item will be on the December Town Board agenda. Chairman Jobs noted that she had spoken with Payne & Dolan representative Jeff Williams about securing copies of the documents previously signed by the town.

**11. Town Hall**

**a. Office Report – Clerk**

Clerk Lear reported on plans to bring a quote to the next Board Meeting from Trident Insurance, to compare with our current policy.

**b. Website Report**

**c. Chairman's Report/Correspondence**

Chairman Jobs supplied the Board with information on several items received by the town: an October 26, 2010 email from Darryl Habeck, a recent newspaper story entitled, "Highway median mowing policy draws ire," a note from a resident with concerns over semi-trailers present at the intersection of St. Finbars and Hawthorne Roads, a July 21, 2010, an anonymous letter to the Town regarding a potential illegal business at 2733 Hwy I and a newspaper article regarding the Ozaukee County Board possible down sizing of the number of supervisory districts.

**12. Financial Reports**

**a. Treasurer's account balances report**

Clerk Lear reported a balance of \$222,975.10.

**b. Clerk's budget status report**

Clerk Lear reported almost all accounts are within budget and the forecast for a year-end balance is good.

**c. Review and approval of claims**

Motion by Rutkowski to approve the Treasure's and Clerk's reports and to pay claims in the amount of \$10,232.03, seconded by Smallish. Motion carried unanimously.

**13. Town Constable's Report - No report.**

**14. Items from the floor**

Rita Pavlik reported the gravel shoulder is still missing from E. Hawthorne Drive. Chairman Jobs reported on recent work she has done to study the value of tax exempt land in the Town. Her research shows the total number of acres in the Town that fall under tax exempt protection is 2,875. That calculates to be 1.59 acres per person in the Town. This amounts to 14.5% of the total acreage in the Town. All of these properties are assets to the Town.

**15. Adjournment**

Motion by Rutkowski to adjourn, seconded by Smallish. Motion carried unanimously. The meeting adjourned at 8:26 p.m.

Respectfully submitted,  
Christopher B. Lear, Clerk