

**Town of Saukville**  
**TOWN BOARD MINUTES**  
**January 15, 2008**  
**7:00 p.m.**

1. **Call to Order**

The meeting has been given public notice in accordance with Sections 19.83 and 19.84 of the Wisconsin Statutes, to apprise the public and news media of the subject matters intended for discussion, consideration and action.

Present: **Chairman** Kadow, Supervisors Niehaus and Smallish, Clerk Clarke, Treasurer Danielson, Constable Rutkowski, and Zoning Administrator Walls
2. **Pledge of Allegiance**
3. **Approval of the minutes of the December 18 Town Board Meeting.**

Smallish moved to approve as written; Niehaus seconded; motion carried unanimously.
4. **Office operation including staffing, hours of service, and supervisory functions.**

Kadow presented a summary of office activities which will be impacted by the reduction in hours. Niehaus and Smallish stated that the office staff should try to make it work and they would review any problems at a future time.
5. **Authorization for town attorney to review town's wind generator ordinance.**

Kadow asked the board to approve the town attorney's review the zoning code with respect to wind generators. He read a letter written by a critic. He proposed forming an ad hoc committee composed of all interested parties to consider the future of wind turbines in the town. A public hearing will be scheduled to present the recommendations. Niehaus moved to authorize the legal expense; Smallish seconded; motion carried unanimously.
6. **Zoning Administrator Report**
  - a. **Comprehensive Plan Update**

Walls updated the board on the current status of the plan.
  - b. **Review of "Schedule of Fees" for building inspector**

Wall presented updated fee schedules for the building inspector and town office. A representative from the inspector's office outlined the changes and reasons therefore. A copy of the resolution of all fees is on file. Niehaus moved to approve the schedule of fees with the exception of the copy fee which he would raise to 15 cents per page; Smallish seconded; motion carried unanimously.
7. **Town Constable's Report**

Rutkowski reported on a junk car which will be removed when the weather permit.
8. **Roads Report**

Kadow indicated that he plans to prepare a spreadsheet to better control costs in 2008. Niehaus reported that a tractor sign was removed from Knollwood Road. He will ask the county to replace it and will work with the sheriff to identify the vandal.
9. **Recycling Report**

Smallish stated that everything is fine.
10. **County Board Update**

Niehaus discussed several items of local interest.
11. **Town Office Report**
  - a. **Open records policy and form**

Walls presented a standard records request form which she will use in the future.
  - b. **Schedule of fees for copying town records**

Item included in 6.b. above.
  - c. **Electrical Upgrade for office**

Kadow expressed concern for the lack of circuits and outlets in the town office.  
He directed staff to obtain quotes for improvement.

## 12. Financial Reports

### a. Treasurer's account balances report

Danielson presented the report, which is on file.

### b. Clerk's budget status report

Clarke presented the report, which is on file.

### c. Review and approval of claims

Clarke presented the following claims for approval:

Date	Num	Name	Memo	Amount	Balance
12/24/2007	5832	at&t	414 675- 9217 556 2	(140.20)	(140.20)
12/24/2007	5833	Ricoh Americas Corporation	Final Lease Payment	(1,385.98)	(1,526.18)
12/24/2007	5913	Martin S J Franzkowiak	Tax Refund	(40.23)	(1,566.41)
12/24/2007	5914	Danielson, Kay	Petty Cash \$93.16, Mileage \$69.26	(162.42)	(1,728.83)
12/24/2007	6024	John J Dezutel	tax refund	(35.33)	(1,764.16)
12/24/2007	6025	Daniel Berndt	tax refund	(29.66)	(1,793.82)
1/22/2008	6056	Barrington, Jody M		(465.17)	(2,258.99)
1/22/2008	6057	Clarke, Walter H.		(700.62)	(2,959.61)
1/22/2008	6058	Danielson, Kay		(415.65)	(3,375.26)
1/22/2008	6059	Golsteyn, Kathryn L		(32.32)	(3,407.58)
1/22/2008	6060	Hoffman, Terry M		(32.32)	(3,439.90)
1/22/2008	6061	Kadow, Jim		(594.38)	(4,034.28)
1/22/2008	6062	Korb, Todd R		(32.32)	(4,066.60)
1/22/2008	6063	Niehaus, William		(410.96)	(4,477.56)
1/22/2008	6064	Pierson, Ginny		(32.32)	(4,509.88)
1/22/2008	6065	Rutkowski, Curtis		(115.44)	(4,625.32)
1/22/2008	6066	Smallish, Kathryn A		(356.10)	(4,981.42)
1/22/2008	6067	Uttech{ }, Tom		(32.32)	(5,013.74)
1/22/2008	6068	Walls, Debra		(751.11)	(5,764.85)
1/12/2008	6071	Dav A Gaszak	Tax refund	(36.00)	(5,800.85)
1/12/2008	6072	Kenneth P Grisolono		(23.40)	(5,824.25)
1/12/2008	6073	Randy G. Bell	Tax Refund	(9.87)	(5,834.12)

1/12/2008	6074	Kathryn Golsteyn	Tax refund	(175.95)	(6,010.07)
1/12/2008	6075	Steven Weston		(35.86)	(6,045.93)
1/12/2008	6076	Don Burich		(34.93)	(6,080.86)
1/12/2008	6077	Jeffery R. Kurz	Tax Refund	(111.65)	(6,192.51)
1/12/2008	6078	Douglas Zorn		(85.88)	(6,278.39)
1/12/2008	6079	Wayne Klug	Tax refund	(36.95)	(6,315.34)
1/12/2008	6080	James Hinrichs		(16.46)	(6,331.80)
1/12/2008	6081	Greg Lauters		(50.63)	(6,382.43)
1/12/2008	6082	Vicki Cottrell	Tax Refund	(18.31)	(6,400.74)
1/12/2008	6083	Nationwide Retirement Solutions	4952-291-46-6523	(60.00)	(6,460.74)
1/12/2008	6084	Postmaster	Postage	(41.00)	(6,501.74)
1/12/2008	6085	Arrow Disposal & Recycling	January	(1,200.00)	(7,701.74)
1/12/2008	6086	Boehlke Bottled Gas Corp.		(1,110.12)	(8,811.86)
1/12/2008	6087	CITI CARDS		(326.06)	(9,137.92)
1/12/2008	6088	Corporate Express	Office Supplies	(86.60)	(9,224.52)
1/12/2008	6089	F.D. Mayer & Son	Decemberr 2007	(173.81)	(9,398.33)
1/12/2008	6090	Fuchs, DeStefanis & Boyle, S.C.		(1,562.50)	(10,960.83)
1/12/2008	6091	J. Manuel & Associates, Inc.	Annual maintenance fee for tax/dog program	(350.00)	(11,310.83)
1/12/2008	6092	Nathan Cottrell	Snow Plowing	(580.00)	(11,890.83)
1/12/2008	6093	Newburg Fire Department, Inc.	fire CONTRACT	(69,898.30)	(81,789.13)
1/12/2008	6094	Ozaukee County Hwy Dept.	November 2007	(7,168.80)	(88,957.93)
1/12/2008	6095	Peters Assessment Service	pmt1 of 6	(1,850.00)	(90,807.93)
1/12/2008	6096	Port Publications	Public Notices	(129.05)	(90,936.98)
1/12/2008	6097	We Energies		(313.86)	(91,250.84)

Kadow moved to approve the financial reports and pay all claims; Smallish seconded; motion carried unanimously.

### 13. Correspondence

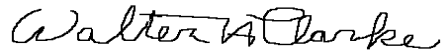
None

14. **Items from the floor**

Danielson reported that she did not have time to address an open records request for the survey results regarding the newsletter. At the urging of the board, she agreed to release them for copying.

15. **Adjourn**

Kadow moved to adjourn; Niehaus seconded; motion carried unanimously.

A handwritten signature in cursive script that reads "Walter H. Clarke".

Walter H. Clarke, Town Clerk