



TOWN OF SAUKVILLE
Ozaukee County
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Saukville, Wisconsin 53080
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Terry Hoffman, Chairman
Walter H. Clarke, Clerk
Kay Danielson, Treasurer

TOWN BOARD MINUTES
Tuesday, October 21, 2003
7:30 p.m.

1. Call to Order

Present: Chairman Hoffman, Supervisors Niehaus and Wollmer, Clerk Clarke, Treasurer Danielson, and Constable Dickmann.

2. Pledge of Allegiance

3. Approval of the minutes of the September 16, 2003 Town Board Meeting.

Hoffman moved to approve; Niehaus seconded; motion carried unanimously.

4. Discussion/action on 2004 contract with the Newburg Fire Department.

Hoffman moved to approve; Wollmer seconded; motion carried unanimously.

5. Discussion/action on 2004 contract with Peter's Assessment Services, Inc.

Hoffman moved to approve; Niehaus seconded; motion carried unanimously.

6. Discussion/action on population estimate appeal.

Hoffman cited a letter from the Demographic Services Center denying the town's challenge and the reasons. No action was taken.

7. Public Safety Reports

a. Town Constable's Report

Dickmann reported the following:

The junk cars on Shady Lane will be disposed of within two weeks.

He will investigate a tree house in the right of way and junk car on East Sauk Rd.

The temporary garage and various cars under repair on Hwy 33 will be removed.

8. Roads Report

Hoffman reported that the shoulder on Hillcrest Rd. would cost \$7,000 if done by the County. He asked staff to solicit bids from other grading contractors.

9. Recycling Report

a. Discussion/action on proposal to light the recycling shed.

Niehaus and Wollmer indicated that they use the facility and have not noticed a need for additional lighting. Wollmer moved to table the matter; Niehaus seconded; motion carried unanimously.

10. Town Office Report

Clarke reported on some minor vandalism and will change out the office and board room locks.

11. Financial Reports

a. Treasurer's account balances report

Danielson presented the account balances report, which is on file.

b. Clerk's budget status report

Clarke presented the budget status report, which is on file.

c. Review and approval of claims

Clarke presented the following claims for approval:

Date	Num	Name	Memo	Amount	Balance
9/23/2003	4164	SBC	414 675- 9217 556 2	(159.32)	(159.32)
9/23/2003	4165	Veterans of Foreign Wars	Care of Sizer and Katharina Cemetery	(75.00)	(234.32)
10/21/2003	4181	Clarke, Walter H.		(751.28)	(985.60)
10/21/2003	4182	Danielson, Kay		(360.96)	(1,346.56)
10/21/2003	4183	Dickmann, Mark R.		(76.95)	(1,423.51)
10/21/2003	4184	Hoffman, Terry M		(434.97)	(1,858.48)
10/21/2003	4185	Kadow, Jim		(23.08)	(1,881.56)
10/21/2003	4186	Niehaus, William		(258.58)	(2,140.14)
10/21/2003	4187	Rutkowski, Curtis		(23.09)	(2,163.23)
10/21/2003	4188	Smallish, Kathryn A		(23.09)	(2,186.32)
10/21/2003	4189	Walls, Debra		(969.57)	(3,155.89)
10/21/2003	4190	Wollmer, Michael G		(252.58)	(3,408.47)
10/21/2003	4191	Office Max	Office Supplies	(187.92)	(3,596.39)
10/21/2003	4193	Bill's Mailing Service, Inc.	Newsletter	(4.46)	(3,600.85)
10/21/2003	4194	Boehlke Bottled Gas Corp.		(247.19)	(3,848.04)
10/21/2003	4195	CITIBANK USA		(468.23)	(4,316.27)
10/21/2003	4196	Fleet Capital Leasing	Copier lease	(139.00)	(4,455.27)
10/21/2003	4197	Fuchs, Snow, O'Connell & DeStefanis, S.C.	General Legal Services	(750.00)	(5,205.27)
10/21/2003	4198	Marnett Business Center, Inc.	Maintenance	(15.73)	(5,221.00)
10/21/2003	4199	Martin R. Marchek	Planning services	(354.40)	(5,575.40)
10/21/2003	4200	Office Max	VOID: Office Supplies	0.00	(5,575.40)
10/21/2003	4201	On Time Printing	Newsletter	(296.10)	(5,871.50)

10/21/2003	4202	Ozaukee County Hwy Dept.	August	(9,448.90)	(15,320.40)
10/21/2003	4203	Port Publications		(77.43)	(15,397.83)
10/21/2003	4204	Race's Lawn Service		(105.00)	(15,502.83)
10/21/2003	4205	SBC	414 675- 9217 556 2	(150.16)	(15,652.99)
10/21/2003	4206	We Energies		(149.14)	(15,802.13)
10/21/2003	4207	Weldon V. Zufelt	Payne & Dolan Settlement	(831.25)	(16,633.38)
10/21/2003	4208	Postmaster	Newsletter	(37.00)	(16,670.38)
10/21/2003	4209	Peters Assessment Service	March	(3,500.00)	(20,170.38)
10/21/2003	4210	Danielson, Kay	Petty Cash	(58.67)	(20,229.05)
10/21/2003	4211	Arrow Disposal & Recycling	September	(1,200.00)	(21,429.05)
10/21/2003	4212	Internal Revenue Service	39-1128950	(601.38)	(22,030.43)
10/21/2003	4213	PEBSO		(20.00)	(22,050.43)

Hoffman moved to approve the financial reports and pay all claims;
Wollmer seconded; motion carried unanimously.

d. Status of procuring a short-term line of credit.

Clarke indicated that he had chosen the Port Washington State Bank's proposal for a \$100,000 line of credit pegged at prime minus one-quarter percent.

e. Status of budget process.

Clarke reminded the board of the budget preparation schedule preceding the Annual Budget Meeting on November 25th at 7:00 p.m.

12. Correspondence

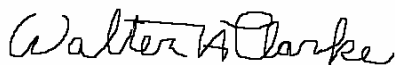
Hoffman noted several items of correspondence for board information.

13. Items from the floor

Gale Davis introduced himself as the occupant of the Ponath property on Lakeland Rd. and stated that he will work with the constable to clean up the property.

14. Adjourn

Hoffman moved to adjourn; Wollmer seconded; motion carried unanimously.



Walter H. Clarke, Town Clerk