

## TOWN BOARD MINUTES

Tuesday, July 15, 2003

7:30 p.m.

### 1. Call to Order

Present: Chairman Hoffman, Supervisors Niehaus and Wollmer, Clerk Clarke, Treasurer Danielson, and Constable Dickmann.

### 2. Pledge of Allegiance

### 3. Approval of the minutes of the June 10, 2003 Town Board Meeting.

Hoffman noted a typo in item 9.a. Hoffman moved to approve as corrected; Wollmer seconded; motion carried unanimously.

Hoffman then moved that item 8. Roads Report be considered next to allow bidders time to travel home. Wollmer seconded; motion carried unanimously.

### 4. Discussion/action on bartender's licenses.

Clarke presented to application for employees of the Bog Golf Course. Hoffman moved to approve; Wollmer seconded; motion carried unanimously.

### 5. Discussion/action on nomination of new Plan Commission member.

Hoffman nominated Katherine Golsteyn, 4670 St. Finbars Rd., a CPA who has resided in the town for 10 years. Hoffman moved to accept the nomination; Wollmer seconded; motion carried unanimously.

### 6. Discussion/action on resolution in support of donation by Payne & Dolan of Lakeland Road properties to the Ozaukee Washington Land Trust.

Hoffman asked Clarke to read the resolution, which is on file. Hoffman moved to approve the resolution; Wollmer seconded; motion carried unanimously.

### 7. Public Safety Reports

#### a. Building Inspector's Report

Hoffman read the report, which is on file. Hoffman asked if the board wanted this report continued monthly, since the information is on file. The board asked that this not be on future agendas.

#### b. Town Constable's Report

Dickmann reported on four vehicles on the former Ponath property on Shady La. He could not locate the owners. Hoffman asked staff to issue a letter of violation to the owner of record.

### 8. Roads Report

#### a. Discussion/action on request for "hidden driveway" sign- Richard Wallner.

Hoffman and Niehaus noted that the sign requested would have to be placed on County Hwy Y and not a town road. Dickmann agreed. Hoffman asked staff to draft a letter to the county highway committee recommending such a sign. Hoffman then moved to table this item until a reply is received from that letter; Niehaus seconded; motion carried unanimously.

#### b. Discussion/action on speed limit and maintenance for Orchard Lane.

Hoffman reported meeting with the Village to discuss joint maintenance of the road and expressed his concern for safety on the narrow road. Hoffman noted that the Plan Commission recommended a 25 mph speed

limit on the road and then so moved. Niehaus seconded; motion carried unanimously. Staff will draft the ordinance, publish a class 1 notice, and contact the highway department to install signs.

**c. Discussion/action on maintenance list from annual road inspection.**

A representative from “Crack Filling Service” provided the board with estimates for crack filling all roads identified in the annual road inspection. Hoffman questioned the remaining road budget. Clarke indicated staff will provide that figure shortly. A representative from Scott Construction was also present to discuss seal coating and overlays. Hoffman noted that the Scott bids were significantly lower than the highway department. He asked for additional time to check the PASER system. Niehaus stated that he was very interested in alternatives to the county if economical. Niehaus moved to delegate authority to Hoffman to analyze the bid details and contract for road maintenance within the remaining road budget. Wollmer seconded; motion carried unanimously. Hoffman will contact the bidder by the middle on next week.

**9. Recycling Report**

Nothing to report.

**10. Town Office Report**

**a. Discussion/action on proposal for painting town hall.**

Hoffman presented a proposal for painting the exterior and interior hallways by Jim Adams. Mr. Adams discussed the details with the board and showed a portfolio of his work. He has made arrangements for proper lead abatement. Hoffman moved to accept the bid for exterior painting for \$2800. Wollmer seconded; motion carried unanimously. Niehaus then moved to accept the bid for the interior hallway for \$700. Hoffman seconded; motion carried unanimously. The board left color selection to town staff.

**11. Financial Reports**

**a. Treasurer’s account balances report**

Danielson read the report, which is on file.

**b. Clerk’s budget status report**

Clarke presented the report, which is on file.

**c. Review and approval of claims**

Date Num Name Memo Amount Balance

6/26/2003	4054	Secretary of State	Notary fee for Debra	(20.00)	(20.00)
*** Missing numbers here ***					
7/15/2003	4091	Danielson, Kay	Petty Cash	(21.49)	(41.49)
7/15/2003	4092	Internal Revenue Service	39-1128950	(413.34)	(454.83)
7/15/2003	4093	PEBSCO		(20.00)	(474.83)
7/15/2003	4094	Fleet	Copier lease	(139.00)	(613.83)

		Capital Leasing			
7/15/2003	4095	Fuchs, Snow, O'Connell & DeStefanis, S.C.	Ozaukee County Suit	(2,000.00)	(2,613.83)
7/15/2003	4096	Marnett Business Center, Inc.	Maintenance	(11.26)	(2,625.09)
7/15/2003	4097	Owens Office Products	Notary seal	(44.00)	(2,669.09)
7/15/2003	4098	Ozaukee County Hwy Dept.	March 2003	(4,195.39)	(6,864.48)
7/15/2003	4099	Ozaukee Press	Town Subscription 2 yrs	(64.00)	(6,928.48)
7/15/2003	4100	Port Publications		(212.24)	(7,140.72)
7/15/2003	4101	Race's Lawn Service		(105.00)	(7,245.72)
7/15/2003	4102	We Energies		(155.30)	(7,401.02)
7/15/2003	4103	Clarke, Jean D		(190.47)	(7,591.49)
7/15/2003	4104	Clarke, Walter H.		(751.29)	(8,342.78)
7/15/2003	4105	Danielson, Kay		(360.97)	(8,703.75)
7/15/2003	4106	Dickmann, Mark R.		(76.95)	(8,780.70)
7/15/2003	4107	Hoffman, Terry M		(434.97)	(9,215.67)
7/15/2003	4108	Kadow, Jim		(23.09)	(9,238.76)
7/15/2003	4109	Niehaus, William		(281.67)	(9,520.43)
7/15/2003	4110	Pierson, Ginny		(23.09)	(9,543.52)
7/15/2003	4111	Rutkowski, Curtis		(23.08)	(9,566.60)
7/15/2003	4112	Smallish, Kathryn A		(23.09)	(9,589.69)
7/15/2003	4113	Wollmer, Michael G		(252.58)	(9,842.27)
7/15/2003	4114	Walls, Debra		(476.29)	(10,318.56)

Hoffman moved to approve the financial reports and pay all claims;  
Niehaus seconded; motion carried unanimously.

## 12. Correspondence

Hoffman reported on the following items:

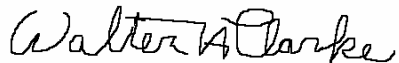
- Letter from the Eastern Shores Library indicating that the Town of Saukville is the 3<sup>rd</sup> largest user of services.
- Letter from MATC indicating increased revenue needs.

**13. Items from the floor**

Craig Wichmann, Cathy Madsen, and Mark Halbur of Blue Goose road, addressed the board with concerns about a gathering of about 200 persons for a party on July 26 and 27. They are concerned about trespassing, parking, noise, and sanitation. Hoffman will contact the zoning administrator and send a letter to the property owner indicating applicable town ordinances and urging caution.

**14. Adjourn**

Hoffman moved to adjourn; Wollmer seconded; motion carried unanimously.

A handwritten signature in cursive script that reads "Walter H. Clarke".

Walter H. Clarke, Town Clerk