

**TOWN OF SAUKVILLE**  
Ozaukee County  
3762 Lakeland Road  
Saukville, Wisconsin 53080  
414-675-9217  
Fax 414-675-0604

## **TOWN BOARD MINUTES**

**7:30 P.M.**

June 16, 1998

- 1. Call to Order**  
Present: Hoffman, Beverung, Lemke  
Others: Clarke, Danielson
- 2. Pledge of Allegiance**
- 3. Approval of minutes of May 12 and June 2, 1998 Town Board Meetings.**  
Hoffman moved to approve the May 12 minutes; Lemke seconded; motion carried.  
Hoffman moved to approve the June 2 minutes; Lemke seconded; motion carried
- 4. Discussion/action on approval of liquor license renewals.**  
Clarke presented the list of applicants which is on file. Beverung moved to approve; Lemke seconded; motion carried unanimously.
- 5. Discussion/action on approval of bartender licenses.**  
Clarke presented the list of applicants which is on file. After brief discussion of one applicant's legal problems, and the conditional application of April Bittner pending receipt of her certificate of completion of the bartenders' course, Hoffman moved to approve with the condition on Bittner, Beverung seconded; motion carried unanimously.
- 6. Recommendation to fill vacancy of secretary position on the Plan Commission.**  
Hoffman discussed the process of reviewing potential candidates briefly and then moved to appoint Vicki Cottrell to secretary of the plan commission; Beverung seconded; motion carried unanimously.
- 7. Building Inspector's Report**  
Hoffman presented the monthly and year to date figures from the report which is on file.
- 8. Recycling Report**
  - a) Rainwater pooling inside building**  
Beverung reported receiving one estimate and asked Danielson to get another bid from Magic Touch. This will be addressed next month.
  - b) Discussion/action on new agreement with Arrow Disposal**  
Beverung introduced Ken Rose Jr., and asked him to explain the proposed new agreement which increased in the fees by \$250 per month. Rose explained his increased costs and decreased revenues from recycling. He would like the extra fee to cover his attendant's wages. Beverung expressed concern that the fee should be recovered from the user fee's rather than tax payers in general. The disposal of metal by Lakeland Metal processing was discussed also, but no change was proposed. Arrow is not interested in the metal recycling. Beverung stated that it is difficult to compare the costs among area communities, but the closest, the town of Port Washington, pays significantly more. Beverung moved to accept the new contract, Lemke seconded; motion carried.
  - c) Other recycling items.**  
None
- 9. Building Operation & Maintenance**

- a) **Survey of town hall lot lines.**  
Danielson reported that she had arranged to have the lot lines measured and staked by a volunteer for no cost. The board asked her to proceed.
- b) **Minor Repairs**  
Clarke reported that the repairs to the women's toilet and the kitchen deadbolt have been completed.
- c) **Propane vendor change**  
Danielson reported her study of various vendors proposals and recommended switching to Boelke Bottled Gas. She estimated saving about \$1,000 with Boehlke. Beverung moved to switch to Boehlke; Lemke seconded; motion carried.

## 10. Roads Report

- a) **Status of Blue Goose Rd paving to UWM Field Station.**  
Hoffman reported receiving one bid from Payne & Dolan which was slightly under the amount approved by the Field Station administration. Hoffman moved to approve the bid; Beverung seconded; motion carried. Clarke will work with the Field Station to arrange a timely reimbursement.
- b) **Status of request for centerline on Hawthorne Road.**  
Lemke reported the cost to apply a center line would be \$500 from Hwy Y to Hwy I. Fog lines would be an additional \$1000. He reported that the county considers Hawthorne a major thoroughfare for snow plowing and recommended that a centerline be applied. Beverung cited recent accidents that may have been prevented with a centerline. Hoffman moved to approve \$500 for the centerline; Beverung seconded; motion carried.
- c) **Prioritization of 1998 projects resulting from yearly road inspection.**  
Hoffman presented a listing from the county estimating the projects identified in the spring road inspection. Lemke discussed budgeting in future year for major re-surfacing of certain roads to prevent extensive deterioration. He also discussed replacing the weathered road signs to facilitate 911 identification. Hoffman recommended delaying work on St. Finbars ( 1998-1999 TRIP) and Blueberry until next year. A discussion of the budget remaining ensued. Beverung recommended reserving \$15,000 for snow plowing and setting a cut-off figure. Hoffman recommended cutting the St. Augustine gravel figure in half (80 to 40 loads). Clarke noted that the Sauk Rd. work has been set up in a special account. Beverung suggested a cutoff of \$65,000 and recommended completing the sign replacement. Beverung moved to remove St. Finbars (\$4,200), Blueberry (\$29,000), cut St. Augusting to \$5,000, fund the sign replacement (\$3,240), and proceed with the other items on the list up to a \$65,000 limit; Lemke seconded; motion carried.
- d) **Other road items.**  
Citizen Al Heon reported that the trouble spot on Meadowlark has been fixed temporarily and is satisfactory.

## 11. Financial Reports

- a) **Discussion/action on resolution establishing Town of Saukville credit card.**  
Danielson reported that the bank was unwilling to waive the fee because it was a business. Other vendors are willing to bill the town with the exception of Bill's

Mailing Service. The card is not needed. Lemke suggested pre-funding postage claims. No action was taken

**b) Treasurer's Report**

Danielson presented the Treasurer's Report which is on file.

**c) Clerk's Report**

Clarke presented the Clerk's Report which is on file. The town is \$12,000 ahead of plan year to date.

**d) Review and approval of claims**

Date	Num	Name	Memo	Amount	Balance
6/2/98	1893	Ralph E. Dickmann	Return fees for zoning and land division	(300.00)	(300.00)
6/16/98	1894	Alfred Heon		(88.66)	(388.66)
6/16/98	1895	Barbara J Jobs		(48.03)	(436.69)
6/16/98	1896	Holly Paape		(73.88)	(510.57)
6/16/98	1897	Kathryn A Smallish		(103.44)	(614.01)
6/16/98	1898	Kay Danielson		(269.36)	(883.37)
6/16/98	1899	Kay Vaccaro		(765.92)	(1,649.29)
6/16/98	1900	Larry T. Beverung		(112.67)	(1,761.96)
6/16/98	1901	Mark G Lemke		(446.05)	(2,208.01)
6/16/98	1902	Mark R. Dickmann		(69.26)	(2,277.27)
6/16/98	1903	Terry M Hoffman		(895.79)	(3,173.06)
6/16/98	1904	Walter H. Clarke		(374.06)	(3,547.12)
6/16/98	1905	William Niehaus		(44.32)	(3,591.44)
6/16/98	1906	Judi Ashley	May 19 Election	(60.00)	(3,651.44)
6/16/98	1907	Alice Fechter	May 19 Election	(60.00)	(3,711.44)
6/16/98	1908	Shirley x. Kohlwey	May 19 Election	(60.00)	(3,771.44)
6/16/98	1909	D & P Inspections, Ltd.	May 1998	(945.01)	(4,716.45)
6/16/98	1910	Bill's Mailing Service, Inc.	Newsletter	(50.59)	(4,767.04)
6/16/98	1911	Complete Improvements	New dead bolt	(96.00)	(4,863.04)
6/16/98	1912	Wisconsin Municipal Clerks Association	Dues	(35.00)	(4,898.04)
6/16/98	1913	Wisconsin	Electric	(173.97)	(5,072.01)

		Electric	Service		
6/16/98	1914	Fuchs, Snow, O'Connell & DeStefanis, S.C.	Legal Expenses	(693.75)	(5,765.76)
6/16/98	1915	Wisconsin Towns Association	4 Officer's Handbooks, Annual dues	(465.00)	(6,230.76)
6/16/98	1916	The Village Printer	Newsletter	(65.00)	(6,295.76)
6/16/98	1917	Port Publication s	Publication fees	(381.13)	(6,676.89)
6/16/98	1918	Ozaukee County Hwy Dept.	Charges for months ending 98/04/30	(1,867.98)	(8,544.87)
6/16/98	1919	Peters Assessment Service	June 1998	(1,400.00)	(9,944.87)
6/16/98	1920	Ameritech	May 1998	(98.56)	(10,043.43)
6/16/98	1921	Wisconsin Department of Revenue		(37.31)	(10,080.74)
6/16/98	1922	PEBSO		(370.00)	(10,450.74)
6/16/98	1923	Internal Revenue Service		(843.72)	(11,294.46)

Clarke asked the board for a decision regarding claim 1893 which represented a rescission of a zoning change. Hoffman moved to subtract \$50 from the claim to cover administrative costs; Lemke seconded; motion carried. Check 1893 will be voided. Clarke asked that an amount be added for reimbursement of Danielson for the newsletter postage and expenses. He also asked that a check for reimbursement of petty cash be issued also (under \$30.00). Hoffman questioned the assessment fee; Clarke responded that this is the last payment for the year. An additional \$1,800 was charged to cover the change in farmland assessment. Hoffman moved to approve the financial reports and claims with the additions cited above; Beverung seconded; motion carried. The additional claims resulting are as follows:

6/17/98	1924	Kay Danielson	Postage, mileage, supplies	(135.95)	(135.95)
6/17/98	1925	Ralph E. Dickmann	Return fees for zoning and land division less expenses	(250.00)	(385.95)
6/17/98	1926	Kay Danielson	Petty Cash	(15.48)	(401.43)

**12. Town Office Report**  
**a) Contacts/Newsletter**

Hoffman presented the above report which is on file. 142 contacts were logged in May.

**b) Copier**

Danielson reported that she has two estimates on new copiers. She will get a third estimate and make a recommendation at the next meeting. Beverung suggested using the surplus budget if needed.

**13. Correspondence**

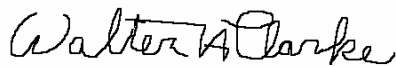
Hoffman reported receiving a solicitation from Meade & Hunt engineering. He asked that they prepare an estimate for E. Sauk Rd. He also received an estimate from Kapur & Associates of \$6,860. He is still awaiting a reply from Gemmer & Associates. He also received items from Kevin Hall on the long range plan. The Village is having an open house of the new for town officials fire house July 1, 6-8 p.m.

**14. Items from the floor.**

Norma Vincevineus commented that the newsletter was late regarding the storm damage pick-up and asked why the bulk post stamp said Grafton? Hoffman acknowledged the lateness. Danielson stated that the Grafton stamp was from Bill's Mailing Service and saved the town the expense of acquiring our own stamp. She asked that another date be set for branch pick-up. Lemke said that the pick-up is not yet complete and that citizens could still call the county highway department for service.

**15. Adjourn**

Hoffman moved to adjourn; Lemke seconded; motion carried.



Walter H. Clarke , Town Clerk